

ZAC du Boutet
7 avenue Marconi
31470 SAINT-LYS
T +33 (0)5 62 14 07 11
F +33 (0)5 62 14 09 54
info@mecosun.fr

MECOSUN Shipment Process

To deliver in a qualitative way and for the confirmed deadlines is an absolute priority for the logistic department. We invest accordingly in human resources and equipment.

1. Order picking

Your order picking gets organized in two phases:



1.1 Aluminium profiles:

Production units possess state-of-the-art spinning equipments for a better service and quality. Their packaging tools are also conceived to insure the delicate manipulation of the aluminium profiles from the manufacturing process to the loading process.

1.2. Accessories :

Our screws, fixations and seal as well as the other components of the various MECOSUN solutions are managed on stock in our warehouse. All customers' orders are carefully prepared and checked before shipment.



2. Shipment

Your orders are directly delivered on construction site or logistics hub. At this address,

On site, you are responsible for organizing reception and unloading of your ordered elements.

You will find below a note of information allowing you to prepare the delivery so that the unloading and the unpacking take place easily.



Accessories (screws, seal, etc.) as well as special steel sheets are sent on palettes or boxes and delivered by truck with tailboard.

Aluminium profiles, steel sheets for second waterproof ness seal and steel sheets for the “Kit MKR”, are delivered to you in bundles of sticks and on palettes by articulated lorry.

These last ones are very long: between 0 m and 13.5 m, their weight can reach 800 kg.



It is necessary to use a lift truck or a machine equipped with forks (required maximum lifting capacity = 1t) to unload parcel of the truck (ideally “Manitou” or lift truck).



In most cases, the deliveries are realized by articulated lorry. The ideal thus is to open the truck by the side in a way that the forklift can reach directly the parcels.

Before the unloading, assure you to have enough place to lay down all materials (be careful on the lengths > 6m).

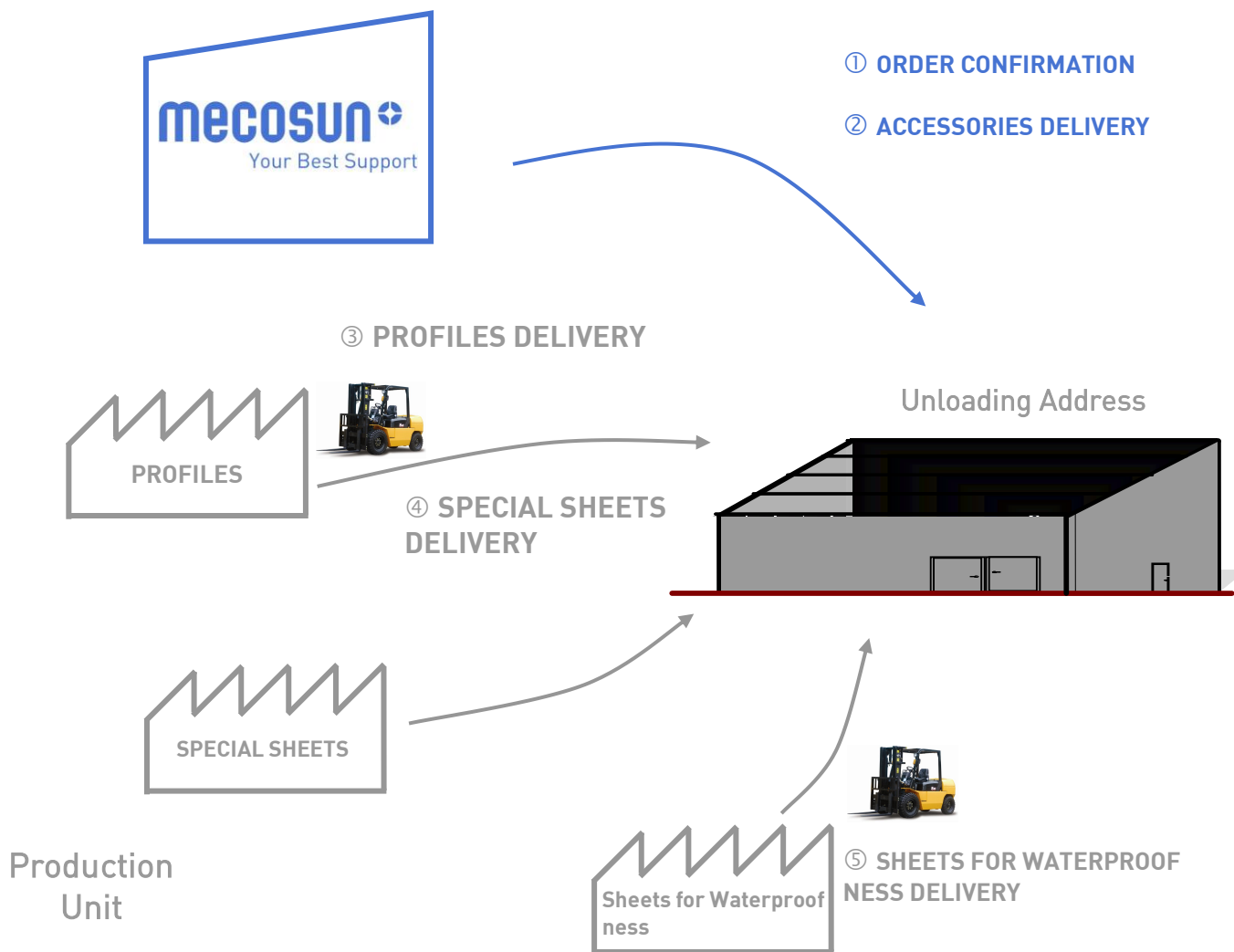
Aluminium profiles are made of aluminium 6060, it is possible to store them outdoor.

Open parcels with a cutter (plastic strip) or with a cutting pliers (steel strip). During this unpacking if you notice a quality problem, indicate it on the delivery form (CMR).

After checking quantities, lengths and references, which were delivered, please sign all transport documents.

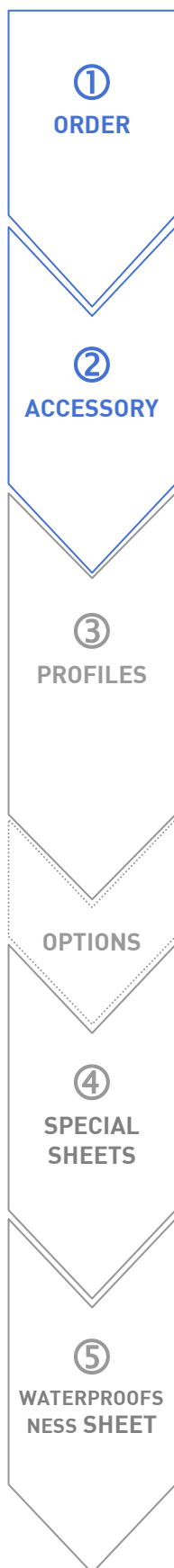
LOGISTIC AND DELIVERY FLOW DIAGRAM

MECOSUN LOGISTIC HUB



① For all deliveries :

- During the unpacking if you notice a quality problem, please indicate it on the delivery form (CMR).
- For the deliveries by articulated lorry, it's the customer responsibility to plan the necessary unloading equipments.



Order

Several steps are to be respected before the launch of the deliveries. You first have to validate your PV layout, then return your quotation document signed and dabbled, fill the delivery documents and pay the deposit.

⇒ Because of production process, we can only confirm a week delivery; you will receive the exact unloading date 2 – 3 days before the truck arrives on the delivery address.

First Delivery : Accessories

There are sent on palettes or boxes and delivered by truck with tailboard.

During receiving day :

- ⇒ You should control everything: References, Quantities...
- ⇒ Sign transport document, add comments if necessary (quality problem...)

Second Delivery: Aluminium Profiles

2 – 3 days before unloading date, MECOSUN will contact you to explain all unloading process and confirm this date.

Delivery by articulated lorry*.

During receiving day, you have to take your shipping document with all references and quantities details:

- ⇒ Control: references + quantities + lenghts
- ⇒ Sign transport document and shipping document, add comments if necessary (quality problem...)

Because of production process, you can have an extra of 5 profiles maximum

END OF DELIVERY FOR PROJECT WITHOUT OPTIONS

OPTIONS: SPECIAL SHEETS

Third Delivery :

Delivery by MECOSUN supplier by truck with tailboard

During receiving day, you have to take your shipping document with all references and quantities details:

- ⇒ Control: references + quantities + lenghts
- ⇒ Sign transport document and shipping document, add comments if necessary (quality problem...)

Last Delivery: « MKR » and Waterproof ness Sheets

Delivery by MECOSUN supplier with sowing trailers *.

During receiving day, you have to take your shipping document with all references and quantities details:

- ⇒ Control: references + quantities + lenghts
- ⇒ Sign transport document and shipping document, add comments if necessary (quality problem...)